

Career Dev Workshop

Last Updated: Mon, 01/05/2026

Course prefix: ECON

Course number: 4010/6010

Section: AU3/AU2

CRN (you may add up to five):

34690 34686

Instructor First Name: Aselia

Instructor Last Name: Urmanbetova

Semester: Spring

Academic year: 2026

Course description:

This course prepares you to conduct a successful job search, begin your career on a confident and sound footing, and learn key professional skills that you will use throughout your work life. Because of the diverse career paths that economics majors follow, we will explore a variety of industries and sectors as well as graduate school opportunities. This is an interactive class, teaching skills and strategies for success in your chosen professional career path.

Course learning outcomes:

- Conduct a successful job search
- Create a high impact resume representative of the student's skills and experience
- Compose an effective cover letter
- Demonstrate strong interviewing skills
- Communicate effectively for success in your job search and professional life. You will be able to:
 - Deliver an effective introduction
 - Make a strong first impression
 - Interview effectively in a virtual environment
 - Communicate your resume and qualifications to recruiters orally
- Network effectively to advance career goals
- Dress appropriately for a job search and career; exhibit proper business etiquette and business communication skills
- Prepare for case interviews
- Compare and negotiate job offers

- Prepare for a successful onboarding into a new job
- Present information professionally in a business setting

Required course materials:

This course does not require a textbook. All needed information will be posted to Canvas.

Grading policy:

Each student's final grade is determined by the weighted sum of eight assignments, totaling 100 points. These assignments include professional preparation activities such as a resume, cover letter, LinkedIn profile, interviews, and reflective components, with the homework order listed as tentative and subject to change.

Attendance policy:

Given that this is a course aimed at gaining professional communication and relationship-building skills, students are required to attend and actively participate in each class.

Academic honesty/integrity statement:

Students are expected to maintain the highest standards of academic integrity. All work submitted must be original and properly cited. Plagiarism, cheating, or any form of academic dishonesty will result in immediate consequences as outlined in the university's academic integrity policy.