

# CETL 2000 Syllabus

Undergraduate Teaching Assistant Preparation  
Section MAT, 1 credit  
Fall 2026

## Instructor Information

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## General Course Information

### Description

This is a seminar course that will utilize resources in both the School of Mathematics and in the Center of Teaching and Learning (CTL), which coordinates campus-wide programs for TAs. You will participate in a number of activities, including a TA orientation, online modules, readings and discussions about teaching, and department seminars that will be held specifically for Math TAs.

### Course Learning Outcomes

1. To become familiar with the important campus resources and policies for teaching assistants
2. To understand fundamental instructional methods and concepts related to teaching and learning
3. To develop specific skills required for teaching Math courses
4. To analyze and incorporate evaluation feedback into more effective teaching

### Required Course Materials

All course materials are available to students on the Canvas course page.

### Grading Policy:

This course is graded on a Satisfactory/Unsatisfactory basis and provides one hour of institute credit. To receive a Satisfactory grade and satisfy departmental requirements for your training as a Teaching Assistant, you will be asked to attend weekly seminars and complete several structured activities throughout the semester. Students who attend class sessions and complete all tasks in a timely and professional manner with an overall score of 80% or higher on *each* required task will receive a grade of "S" in the course.

## Course Policies

### Attendance and/or Participation

You are expected to come **prepared** and actively participate in every seminar. If you miss a seminar due to illness or emergency, please let me know as soon as possible so you can make up the missed material. *Unexcused absences may result in an unsatisfactory grade in CETL 2000/8000.*

## Academic Integrity

Georgia Tech aims to cultivate a community based on trust, academic integrity, and honor. Students are expected to act according to the highest ethical standards. Review [Georgia Tech's Honor Code](#) and the student [Code of Conduct](#).

Any student suspected of cheating or plagiarism on a quiz, exam, or assignment will be reported to the Office of Student Integrity, who will investigate the incident and identify the appropriate penalty for violations.

## Accommodations for Students with Disabilities

If you are a student with learning needs that require special accommodation, [contact the Office of Disability Services](#) (404-894-2563) as soon as possible to make an appointment to discuss your special needs and to obtain an accommodations letter. Please also e-mail me as soon as possible in order to set up a time to discuss your learning needs.

## Student-Faculty Expectations Agreement

At Georgia Tech, we believe that it is important to strive for an atmosphere of mutual respect, acknowledgement, and responsibility between faculty members and the student body. [The Student-Faculty Expectations](#) articulate some basic expectations that you can have of me and that I have of you. In the end, simple respect for knowledge, hard work, and cordial interactions will help build the environment we seek. Therefore, I encourage you to remain committed to the ideals of Georgia Tech while in this class.