

# PUBP 2695/4695: Law, Science & Technology Public Policy Internship Syllabus

**3.0 credit hours, Summer 2026**

**Prof. McNeil – Director of the Law, Science, and Technology (LST) Program**

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**Office Hours: TBD**

## General Information

### Catalog Description

The Law, Science & Technology Program internship is intended to foster learning by supporting active participation and introspection into the internship experience.

### Pre- &/or Co-Requisites

There are no pre- or co-requisites for enrollment in this course, however enrollment is only for students who have secured an internship approved by the LST Director and registration for the course is by permit only. Course credit is provided in lieu of compensation, so long as the requirements set forth in this syllabus are satisfied and a passing grade is received in the course.

### Course Supervision

Prof. McNeil, the LST Director, will oversee the various requirements you must meet to receive course credit for the internship. You will submit weekly reports via Canvas of your hours, along with a weekly reflection to Prof. McNeil, and you can also come to him with any questions, concerns, or matters you'd like to discuss.

**The substance of the work you do for this internship may involve confidential and privileged matters, and details of those should not be shared with Prof. McNeil, or anyone else outside of the internship.**

## Course Requirements & Grading

There are three course requirements, all of which must be completed, to pass this course. **Failure to complete *any one* of these requirements prior to the final day of classes will result in receiving a grade of F for the course.**

- Work a total of approximately 100 hours in your internship
- Timely Submission of Weekly Reports/Reflections to the LST Director
- Successful Legal Topic Presentation to the LST Director

### Grading Scale

Your grade in this course will be based upon the quality and timely submission of your weekly reports/reflections to the LST Director, and your presentation on a legal topic given to the LST Director. You have the opportunity to earn **1000** points over the course of the semester. Your total points earned will be divided by **1000** to determine a percentage grade, and your final grade will be assigned as a letter grade according to the following scale:

A	90 – 100%
B	80 – 89%
C	70 - 79%
D	60 – 69%
F	Below 60% OR failure to complete any one of the three course requirements outlined in the section above

## **Weekly Reports/Reflections to the LST Director**

### **50 points each X 14 reports = 700 points**

Each week of the semester, you will upload a weekly report/reflection in Canvas by 12 noon on Monday. This document will include the number of hours you worked in the week prior, the cumulative hours you have worked over the semester, and a narrative section in which you reflect on the week prior. You **MUST** use the template provided for the weekly report/reflection, and the document must be uploaded on Canvas prior to the time it is due in order to receive credit. Late submissions without prior approval will not be accepted. Due dates for each week's report/reflection are listed in Canvas, and they will be adjusted if Monday of a particular week is a holiday. You must submit a report/reflection each week one is due, even if you did not work that particular week due to scheduling reasons.

This is your opportunity to reflect on how the internship is helping you develop professionally and personally, what you're learning in the internship, challenges you may be facing in the internship, and anything else you find relevant to your experience.

Based on the content of these reflections, Prof. McNeil may also follow up with you to discuss any concerns you may have, challenges you are facing, etc., in order to help you move forward successfully in the internship. No confidential information about substantive matters on which you are working should be shared in these reflections.

Your grade will be based both on the completion and quality of your reflection.

## **Legal Topic Presentation**

### **300 points**

During the semester, you will choose a legal topic about which you will give a presentation to the LST Director during the final five weeks of your internship. The topic chosen should be something that is interesting and/or beneficial to you. The presentation will be given at a time and place agreed upon by you and the LST Director, and your grade will be based upon both the content of your presentation and how it is presented.

## **Course Materials**

### **Course Text**

There is no required text for this course.

### **Additional Materials/Resources**

Templates for your weekly reports/reflections are provided on Canvas.

### **Course Website**

There will be a course website on Canvas. Canvas will be used for submission of weekly reports/reflections, as well as grading.

## Course Expectations & Guidelines

### Academic Integrity

Georgia Tech aims to cultivate a community based on trust, academic integrity, and honor. Students are expected to act according to the highest ethical standards. For information on Georgia Tech's Academic Honor Code, please visit <http://www.catalog.gatech.edu/policies/honor-code/> or <http://www.catalog.gatech.edu/rules/18/>.

Any student suspected of cheating or plagiarizing on any assignment or exam will be reported to the Office of Student Integrity, who will investigate the incident and identify the appropriate penalty for violations.

### Accommodations for Students with Disabilities

If you are a student with learning needs that require special accommodation, contact the Office of Disability Services at 404.894.2563 or <http://disabilityservices.gatech.edu/>, as soon as possible, to make an appointment to discuss your special needs and to obtain an accommodations letter. Please also e-mail me as soon as possible in order to set up a time to discuss your learning needs.

### Student-Faculty Expectations Agreement

At Georgia Tech we believe that it is important to strive for an atmosphere of mutual respect, acknowledgement, and responsibility between faculty members and the student body. See <http://www.catalog.gatech.edu/rules/22/> for an articulation of some basic expectations that you can have of me and that I have of you. In the end, simple respect for knowledge, hard work, and cordial interactions will help build the environment we seek. Therefore, I encourage you to remain committed to the ideals of Georgia Tech while in this class.

### Additional Resources for Students

I want to see you succeed not just in this course, but at Georgia Tech and during this time of your life in general. If you need assistance in the course, or in other areas, please don't hesitate to reach out for help. Resources to keep in mind if you're facing challenges while at Tech include the Dean of Students (<https://studentlife.gatech.edu>), the Counseling Center (<https://counseling.gatech.edu>), the GT Police (<https://police.gatech.edu>), Stamps Health Services (<https://health.gatech.edu>), and the LGBTQIA Resource Center (<https://lgbtqia.gatech.edu>). Your instructor has also completed LGBTQIA Safe Space training.

If you are having issues with housing, food insecurity, clothing, or other financial issues, please be aware of possible assistance available to you through the STAR Program (Students' Temporary Assistance and Resources). More details on the STAR Program are available at: <https://studentlife.gatech.edu/content/star-services>

### University System of Georgia Statement

**This is a Core IMPACTS course that is part of the Social Sciences area.**

Core IMPACTS refers to the core curriculum, which provides students with essential knowledge in foundational academic areas. This course will help master course content, and support students' broad academic and career goals.

This course should direct students toward a broad Orienting Question:

- How do I understand human experiences and connections?

Completion of this course should enable students to meet the following Learning Outcomes:

- Students will effectively analyze the complexity of human behavior, and how historical, economic, political, social or geographic relationships develop, persist or change.

Course content, activities and exercises in this course should help students develop the following Career-Ready Competencies:

- Intercultural Competence
- Perspective-Taking
- Persuasion

## Inclusion

The Ivan Allen College of Liberal Arts supports the Georgia Institute of Technology's commitment to creating a campus free of discrimination on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity, or veteran status. We further affirm the importance of cultivating an intellectual climate that allows us to better understand the similarities and differences of those who constitute the Georgia Tech community, as well as the necessity of working against inequalities that may also manifest here as they do in the broader society.

## Course Schedule - Weekly Report/Reflection Due Dates (Intern uploads in Canvas by noon on dates listed)

Tuesday, May 26

Monday, June 1

Monday, June 8

Monday, June 15

Monday, June 22

Monday, June 29

Monday, July 6

Monday, July 13

Monday, July 20

Monday, July 27

## Legal Topic Presentation

To be scheduled by the intern during the final weeks of classes (July 13 – July 27) at a time agreed to by LST Co-Director and the Intern.