

SPAN 6252 Syllabus

Domestic Internship, 6 credits

Fall 2026

Instructor Information

Instructor

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Email

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General Course Information

Course Description

The Domestic Internship course awards six credits of graduate-level coursework for an internship in the United States. This course is intended to provide students with real-life work experience, professional development opportunities, foreign language immersion, cultural competence training, vocabulary building, and personal reflection. Students taking this course are expected to intern for 20-29 hours/week for six credits over a period of 9-12 weeks. Total internship hours are expected to be around 30 hours per credit, or a minimum of 180 hours for six credits. In addition to the internship itself, students must also complete the assignments as outlined below.

Note: Students will be largely responsible for finding their own internships. We suggest that they meet with Anastasia Lagmay, Academic Program Manager for the ML graduate program. Students will only be allowed to register for this course once they have secured an internship and have had it approved by a faculty member who agrees to be the instructor of record for the course.

Course Learning Outcomes

Over the course of the internship, students will learn how to:

- Deepen understanding of the social, cultural, and ethical realities of international communities;
- Describe the social and cultural impact of their professional practice as it relates to the internship;
- Demonstrate advanced oral and written communication skills in the target language and through written reflections and oral interviews.
- Develop intercultural knowledge and competencies;
- Increase target language vocabulary, professional skills, and academic knowledge of chosen field of specialization;
- Develop the skills necessary to work in a community different from their own in cooperative and diverse teams, with appreciation for varied cultural and life circumstances.
- Work in a global context grounded upon a theoretically informed and comparative understanding of languages, media, cultures, and technologies.

Pre- &/or Co-Requisites

None

Assignments and Weighting

Assignment	Weight (Percentage, points, etc.)
Reflections (x4)	40%
Online Conferences (x4)	40%
Supervisor Evaluation	20%

Grading Scale

Your final grade will be assigned as a letter grade according to the following scale:

A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	0-59%

Description of Graded Components

1) Reflections (x4) (40% total)

Over the course of the internship, students will submit four written reflections about their internship experience. These are worth 10% each of the final grade. Reflections are due after weeks 2, 6, 10, and 14. Written reflections should be submitted in the student's target language and should be graded on the following elements:

Reflection 1 (start of semester)

1. Description of internship position and responsibilities
2. Personal goals for internship
3. Level of written communication

Reflections 2 and 3 (during semester)

1. Reflection on the internship experience (successes, challenges)
2. Adjusted goals for internship
3. Reflection on cultural and linguistic interactions in an international community
4. Reflection level of written communication

Reflection 4 (end of semester)

1. Reflection on how internship went (successes, challenges, did student meet their goals)
2. Reflection on the relationship between internship and academic and career plans
3. Reflection level of written communication

2) Online Video Conferences (x4) (40% Total)

Students will meet with their advisors briefly four times over the semester to discuss their internship. Video conferences will be held once before the internship, twice during the internship, and once at the end of the internship. Each meeting should be held in the student's target language. The meetings should be graded based on the following criteria:

1. Ability to summarize the internship experience in oral form
2. Ability to reflect on learning in internship- social, cultural, linguistic, academic,
3. personal, etc.
4. Ability to discuss impact of internship and relationship to future goals, career plans, studies, etc.
5. Level of target language used in interview (vocabulary, grammar, structure, accent, fluency, etc.)

3) Supervisor's Evaluation (20%)

Students should also ask their supervisor at the internship to write an evaluation, which will be submitted to the instructor to be graded and incorporated into the student's final grade. The evaluation should cover the following information:

1. The intern's roles, responsibilities, & contributions: What were their responsibilities, and how well did they complete their duties? Did the intern complete the required internship hours this semester? (At least 30 hours per credit, or 90 hours minimum for 3 credits and 180 hours minimum for six credits)
2. The interns use of target language throughout the internship: Did the intern take advantage of opportunities to improve his/her language skills? Did the intern seek out conversations with native speakers? Did the intern have an adequate level of target language to complete the tasks assigned? And if not, did he/she make efforts to remedy any shortcomings?
3. The intern's overall initiative during the internship: Were they proactive or passive? Did they take advantage of potential opportunities? Did they contribute to the team?
4. Did the intern meet or exceed expectations? Please comment on the ways in which the intern benefitted and/or hindered you and your team. Did they grow over the course of the internship?

Course Materials

Required Course Materials

None

Course Policies, Expectations, & Guidelines

Attendance Policy

Students are expected to meet the minimum number of hours required for their internship (a total of around 30 hours/credit or at least 90 hours for a three-credit internship and at least 180 hours for a six-credit internship). In accordance with institute policies, reasonable accommodations will be made for approved absences. Students should communicate with the internship supervisor and course instructor in advance whenever possible.

Academic Honesty/Academic Integrity Statement

Georgia Tech aims to cultivate a community based on trust, academic integrity, and honor. Students are expected to act according to the highest ethical standards. Review Georgia Tech's Honor Code and the student Code of Conduct. Any student suspected of cheating or plagiarizing on a quiz, exam, or assignment will be reported to the Office of Student Integrity, who will investigate the incident and identify the appropriate penalty for violations. **Use of AI is not allowed in this course.**

Accommodations for Students with Disabilities

If you are a student with learning needs that require special accommodation, contact the Office of Disability Services (404-894-2563) as soon as possible to make an appointment to discuss your special needs and to obtain an accommodations letter. Please also e-mail me to set up a time to discuss your learning needs.

Extensions, Late Assignments, & Re-Scheduled/Missed Exams

Late assignments are allowed only in the case of illness, emergencies, and other institute-approved absences. Please communicate with the instructor if you miss an assignment.

Collaboration & Group Work

Students should complete all homework assignments and projects by themselves unless otherwise notified by the instructor.

Acceptable Student Conduct/ Student-Faculty Expectations Agreement

At Georgia Tech, we believe that it is important to strive for an atmosphere of mutual respect, acknowledgement, and responsibility between faculty members and the student body. The Student-Faculty Expectations articulate some basic expectations that you can have of me and that I have of you. In the end, simple respect for knowledge, hard work, and cordial interactions will help build the environment we seek. Therefore, I encourage you to remain committed to the ideals of Georgia Tech while in this class.

Student Well-Being

At Georgia Tech, we are concerned about your overall physical, social, and mental well-being. A comprehensive list of wellness related resources has been compiled and maintained by the Office of the Vice President for Student Engagement and Well-being ([student-resource-guide \(gatech.edu\)](#))