Advanced Japanese I
[Japanese 301, 3 credits]

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Office: Swann 316. Office Hours in the Spring, 2027: T/R 12:30-13:45 pm or by app.

General Information

Course Descriptions: JAPN 3001 is the fifth and the last in the basic Japanese sequence (1001-1002-2001-2002-3001). If you have not taken JAPN 2002 at GT or are unsure about your proficiency level, please take our online placement test at https://gatech.instructure.com/courses/108472 and follow its recommendations. No native or heritage speakers of Japanese are allowed to take this course.

JAPN 3001 will count toward your major (ALIS, IAML, GEML), minor or certificate. After taking this course, you will acquire sufficient language proficiency for LBAT courses. If you would like to continue learning Japanese after this course, you can also take any 3000- or 4000-level courses including Advanced Japanese or JAPN 4113: Advanced Reading and Listening.

This course is designed as an in-person course (fully residential). Once you arrive in the classroom, your seat will be assigned and attendance will be taken for a contact tracing purpose. Please bring your fully-charged laptop to the classroom. Your laptop is necessary for certain activities even if you are attending the class in person.

Course Objective: Although the primary emphasis is on the development of aural-oral skills in Japanese, activities aimed at developing basic reading and writing skills are also included. The specific goals are:

1. To become able to carry out conversations using humble expressions in business/professional situations, talking about situations affected by events beyond your control, talking about situations where you make/let others do something and situations where you are made to do something by others. (Equivalent to *Genki II* (Second Ed.): Lessons 20-23)
2. To increase familiarity with Japanese culture and Japanese behavior.
3. To learn 59 new kanji (a cumulative total of 322 from JAPN 1001-3001) and develop reading and writing skills.

Individual Work: This class will be taught on the assumption that you have done your preparation as indicated under "Preparation at Home" column of our schedule. The instructor will not discuss grammar in details during the class. Therefore, it is IMPERATIVE that you read the appropriate section of the textbook, listen to audio, view video materials if any, and memorize the vocabulary before coming to class. If you have any questions, you should ask them during the class. You can also come to see me during my office hours or meet me virtually through Bluejeans.

Homework: Most written homework requires handwritten answers on printed pages. Each page of the homework must be scanned/photographed and combined into a single PDF and uploaded to "Assignments" of Canvas by the deadlines indicated on the schedule. Some homework may require you to record your oral responses in VoiceThread. **Important:** Some homework questions may require you to read ahead the textbook before the points are introduced officially in class.

Quizzes and Lesson Tests: Vocab. quizzes are brief (5 min.) and conducted online during the class period. Kanji tests (5 min.) are conducted on paper. There will be four written lesson tests and one final interview. If needed, you may request special accommodation through the Office of Disability Services. See below.

Textbook and Course Materials

1. **JAPN3001 Textbook** (Available online through Canvas. No need to buy any textbook. The online content is equivalent to *Genki 2*, L. 20-23)

2. **Course Portal**: This shows the course schedule for specific activities before and during classes, deadlines for homework, tests and exams. There are a total of four (4) lessons. Each lesson has topics, model dialogues, grammar notes, vocabulary, homework and classroom activity files.

3. **Homework files and tests**: Grammar, Kanji, Reading, and Listening/Speaking Homework, Vocab Cards, Kanji Cards, task sheets, and other course materials will be uploaded to the course site on Canvas

4. **Classroom activity files**: Available in html/pdf/PowerPoint format from the **Course Portal**.

Strategy for Success in Foreign Language Learning: Successful foreign language learning requires a steady, cumulative study habit. In addition to doing what is mentioned as the necessary preparation in the schedule, you should constantly review what you learned and practice them so that you will be able to use it as needed (retained in long-term memory or LTM). Mistakes can fossilize very quickly, so it is important that you learn everything correctly from the beginning. Make sure that you listen to the audio (if provided) carefully and say it repeatedly until you sound like the model. The worst study habit is to cram several days' (or weeks') material in one day, like the day before the tests and exams. If you cram everything in a short period of time (temporarily stored in short-term memory or STM), you will forget it quickly, too. Instead, you should spend a little time (even for 30 minutes) studying Japanese every day.

How to communicate with your instructor(s) and classmates: If there is an urgent message from the instructor, it will be posted on Canvas as **Announcements** and the same message will be emailed to you via Canvas. Make sure your notification settings on Canvas are enabled. Check your email frequently --- a few times a day. As the primary mode of communication with your instructor, use Inbox of Canvas. I have limited access to the telephone at the office. **IMPORTANT**: When emailing your instructor, write your first and last names, the course title (e.g., JAPN 3001) and the section (A, B, C, UA, etc.). You can also come to my office hours to see me in-person in Swann 316 or come to my virtual office for any questions and comments.

Final Grade Breakdown : Grading is on a 100-point scale (no curving). The final grade will be computed as follows. Some minor adjustments may be made depending on the class progress.

Class participation and performance	10%
VoiceThread (2) + Grammar Check Assignments (5) (1% x 8)	8%
Grammar Homework (2% x 8)	16%
Kanji Homework (2% x 4)	8%
Kanji Tests (1% x 4)	4%
Reading & Listening Homework (2% x 4)	8%
Vocabulary Quizzes (0.5% x 8)	4%
Lesson Tests (7% x 4 each)	28%
Presentation (5-min.)	6%

Final Interview (Cumulative)	8%
Total	**100%**
Extra credit for 90% or higher CIOS response rate	up to 1%

*Another extra credit chance: Attend events during Spring semester. I will tell which one(s) later. Up to 0.5%

Class Participation and Performance will be graded daily based on the following scale:

- 10 = high degree of both active participation and preparedness
- 9 = moderate degree of active participation and high degree of preparedness
- 8 = moderate degree of active participation and preparedness
- 7 = low degree of active participation and preparation
- 5 = present but barely effective or often shows signs of inattention (See Grading Policies for examples.)
- 0 = absent

See Attendance and/or Participation for further information.

VoiceThread assignments: You will be asked to record your responses in voice to questions in VoiceThread. **Grammar homework** includes writing exercises, vocabulary questions, listening comprehension (if any), and a variety of grammar exercises. **Kanji homework** includes kanji writing practice, reading/writing kanji expressions in context. **Kanji Tests** will be conducted on paper and is similar to Kanji homework without a kanji practie section. **Reading & Listening Homework** includes (1) reading comprehension questions on a longer written text and (2) listening comprehension questions to voice recordings. **Vocabulary Quizzes** will be conducted in class at the beginning of each class (5 minutes) using Canvas quizzes.

Students must complete all homework assignments and presentations by themselves unless otherwise notified by the instructor.

Lesson tests consist of a written examination with listening comprehension questions.

Presentation is a 5-min. speech based on a given topic using a PowerPoint file followed by three listening comprehension questions of your own. You need to submit first, second and final drafts of the presentation.

Final Interview is an aural-oral component of your final grade. It will be conducted in pairs using a live Q-&-A format and role-plays.

For the procedure to submit your homework, see this link (Homework Submission Rules).

General rubrics for assessing your language performance:

- Appropriate, accurate, and active use of the grammar structures and vocabulary introduced in each lesson
- Complete sentence production in a connected discourse (e.g., short conversations, role plays and short presentations)
- Appropriateness of style selection
- Accuracy and fluency of speech production (e.g., pronunciation, intonation, etc.) if applicable

- Response time to various questions and/or activities if applicable

Course Expectations and Guidelines

Course Modality: Georgia Tech is delivering a fully residential experience in Spring 2022 and this class is fully residential. If you are ill for any reason (e.g., migraine, flu, Covid-19) or in quarantine, you should follow course policies regarding student absences due to illness. Consistent with Georgia Tech's fully residential instruction policies, accommodations for illness or quarantine do not include providing recording of in-person lectures. In-person lectures will not be recorded. You should work with a classmate to receive a copy of the lecture notes if you miss a class for any reason.

Information Related to Covid-19: Students are expected to be familiar with and abide by the Institute guidelines, information, and updates related to Covid-19. Find campus operational updates, Frequently Asked Questions, and details on campus surveillance testing and vaccine appointments on the Tech Moving Forward site. Some important links include Institute Updates (anything new related to COVID-19 polices) and Exposure and Health Alerts (general information on COVID-19). If you have been in close contact with someone who is ill or think you might be ill, please follow the Covid-19 Exposure Decision Tree for guidelines on testing, reporting, and self-isolating.

Student Illness or Absence: Occasionally it may be necessary for students to be absent from scheduled classes or laboratories for personal reasons, including illness, institute-approved activities, and major religious observances. Students should discuss planned absences with their instructors as soon as possible after the beginning of an academic term. Work missed may be made up at the discretion of the instructor.

Missing Classes for Personal Emergencies: Students may need to miss classes due to personal emergencies such as being hospitalized or being in a car accident. The Office of the Vice President and Dean of Students can assist students with documented emergencies by contacting professors on behalf of the student. For more information, please call the Office of the Vice President and Dean of Students or complete the Request Assistance Form.

Institute Approved Activities: Students who are absent because of participation in approved Institute activities (e.g., field trips, athletic events) will be permitted to make up the work missed during their absences. Approval of such activities will be granted by the Student Academic and Financial Affairs Committee of the Academic Senate, and statements of the approved absence may be obtained from the Office of the Registrar. Please contact the Office of the Registrar for more information.

Instructor Illness: Faculty may cancel a class if they have an illness or emergency and cover any missed material at their own discretion. If an instructor needs to cancel a class, they will notify students as early as possible.

CARE Center, Counseling Center, Stamps Health Services, & Student Center: These uncertain times can be difficult, and many students may need help in dealing with stress and mental health. The CARE Center and the Counseling Center, and Stamps Health Services will offer both in-person and virtual appointments. Face-to-face appointments will require wearing a face covering and social distancing, with exceptions for medical examinations. Student Center services and operations are
available on the Student Center website. For more information on these and other student services, contact the Vice President and Dean of Students or the Division of Student Life.

Accommodations for Students with Disabilities: If you are a student with learning needs that require special accommodation, contact the Office of Disability Services at (404) 894-2563 as soon as possible, to make an

appointment to discuss your special needs and to obtain an accommodations letter. Please also e-mail me as soon as possible to set up a time to discuss your learning needs.

Academic Integrity: Georgia Tech aims to cultivate a community based on trust, academic integrity, and honor. Students are expected to act according to the highest ethical standards. For information on Georgia Tech's Academic Honor Code, please visit http://www.catalog.gatech.edu/policies/honor-code/ or http://www.catalog.gatech.edu/rules/18/.
Any student suspected of cheating or plagiarizing on a quiz, exam, or assignment will be reported to the Office of Student Integrity, who will investigate the incident and identify the appropriate penalty for violations.

Attendance and/or Participation: Students are expected to come to class fully prepared to participate in class activities. If students engage in activities that indicate their inattention or non-participation in the classroom activities (e.g. falling asleep, text-messaging, doing homework, reading irrelevant materials, etc.), they will receive a score of 7 or below. Students are not allowed to use their computers, cellphones in class unless otherwise requested to do so by the instructor. Failure to comply with this will result in lowering their participation and performance grades. Students are allowed to miss a class without penalty up to two times. At the same time, the GT' rules and regulations (http://www.catalog.gatech.edu/rules/4/) will be honored, which allow the absences due to the participations in institute activities, attendance in funerals, participation in particular religious observation, jury duties, etc. Students who miss class due to illness or emergency should notify the instructor when they can and then should file an IAA form with the Registrar's Office. The instructor will be notified by e-mail if the absence is approved. Daily participation grades can be accessed through Canvas's Gradebook weekly.

Collaboration & Group Work: Students should complete all homework assignments and projects by themselves unless otherwise notified by the instructor.

Extensions, Late Assignments, & Re-Scheduled/Missed Exams: Late assignments will be accepted in the case of illness or emergency. If you know you will miss assignments due to illness or emergency, please make an arrangement to re-schedule.

Student-Faculty Expectations Agreement: At Georgia Tech we believe that it is important to strive for an atmosphere of mutual respect, acknowledgement, and responsibility between faculty members and the student body. See this catalog page for an articulation of some basic expectation that you can have of me and that I have of you. In the end, simple respect for knowledge, hard work, and cordial interactions will help build the environment we seek. Therefore, I encourage you to remain committed to the ideals of Georgia Tech while in this class.

Digital Etiquette: During online meetings if any, if possible, students should have camera on and audio muted during synchronous online sessions unless they are speaking.

Campus Resources: Georgia Tech offers many resources for students in need including counseling services, personalized research assistance, tutoring, and academic support. Please check out http://ctl.gatech.edu/sites/default/files/documents/campus_resources_students.pdf for more details, and feel free to ask me if you need any assistance in finding these resources.
Failure to turn in assignments will lower your grade

Occasionally, there are students who score well on tests and exams and perform well orally without turning in any homework and claim that they deserve a better grade even if they do not submit any homework. Your grade will be calculated strictly based on all of the requirements and will NOT be "bumped up" just because you

perform well on other requirements. If you feel you don't need to do the homework since you already know the material well, you should NOT be taking this course. Please register for a more advanced Japanese course.
Incomplete grade

An "**I**" grade will be issued only when a student was doing satisfactory work, but for nonacademic reasons beyond his/her control and deemed acceptable by the instructor, was unable to meet the full requirements of the course. The "I" grade has to be removed within the semester immediately following the semester in which the "I" is given. Otherwise, the "I" grade will automatically turn into an "F."
Pass-Fail students

If you are taking this course on the Pass/Fail basis, you need to earn **at least 70%** of the total grade in order to pass this course.

Diversity statement: The Ivan Allen College of Liberal Arts supports the Georgia Institute of Technology's commitment to creating a campus free of discrimination on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity, or veteran status. We further affirm the importance of cultivating an intellectual climate that allows us to better understand the similarities and differences of those who constitute the Georgia Tech community, as well as the necessity of working against inequalities that may also manifest here as they do in the broader society.